

國立高雄大學境外生工作證申請切結書

● 請詳閱境外生在臺工讀注意事項：

1. 交換生皆不可申請工作證。
2. 境外生工作時間除寒暑假外，每星期最長為 20 小時。
3. 工作證申請需花費 1-2 周不等，如有工作需求請提前送申請！
4. 工作證審核期間，視同未拿到工作證。
5. 工作證期限以實際核發的工作證上日期為準，一旦工作證日期失效，需申請新證。
6. 未依規定申請工作證就去打工，依就業服務法第 63 條規定，處新臺幣 15 萬元以上 75 萬元以下罰鍰。
7. 休學或退學工作證也會失效。

● 簽署本切結書視同同意遵守上列境外生在臺工讀注意事項：

申請人姓名：_____ 手 機：_____

學 系：_____ 學 號：_____

● 工作資訊（如未找到工作可於找到以後補交）：

工作開始日期：_____ 公司名稱：_____

公司聯絡人：_____ 公司聯絡人電話：_____

公司(工作)地址：_____

1. 是否瞭解「勞保」相關規定，並確認雇方已為你申請勞保？

是 否(請詳閱勞工保險條例：<https://law.moj.gov.tw/LawClass/LawAll.aspx?pcode=N0050001>)

2. 是否於工作期間轉出健保？（轉出健保的意思是你的健保改成公司幫你保，而非學校。若有轉出健保，請於工作結束前一周告知國際處，我們才可以幫你將健保加回學校，不然你會沒有健保喔！）是 否

NUK Overseas Students Work Permit Application Affidavit

● Reminders for Overseas Students Working In Taiwan:

1. Exchange students are not allowed to apply for a work permit.
2. The maximum working hours for overseas students is 20 hours per week, except for winter and summer vacations.
3. It takes 1-2 weeks to apply for a work permit. If you have work needs, please send the application in advance!
4. During the review period of the work permit, you still can't go to work.
5. The validity period of the work permit is subject to the date on the issued work permit. Once the work permit expires, you must apply for a new permit.
6. Those who go to work without applying for a work permit in accordance with the regulations will be fined NT\$150,000 to NT\$780,000 in accordance with the Employment Service Act.
8. Work permits for leave of absence or withdrawal from school will also be invalid.

● Signing here means you agree to abide by the above-mentioned "Reminders for Overseas Students Working In Taiwan":

Applicant's name: _____ Phone number: _____

Department: _____ Student ID: _____

● Employment Information: (if you didn't have a job yet, you may fill in this part after you have one.)

Starting date for this job: _____ Company Name: _____

Company Contact Person: _____ Company Contact No. _____

Work Location (Address): _____

1. Have you understood the **Labor Insurance's Terms and Regulations** in Taiwan and confirmed your employer had applied for insurance for you?

Yes No (Pls read Labor Insurance Act: <https://law.moj.gov.tw/ENG/LawClass/LawAll.aspx?pcode=N0050001>)

2. Do you need to withdraw (transfer) your National Health Insurance from school to workplace during the work-study period?

Yes (**Please inform OIA one week before the end of your work**) No