

Office of International Affairs

國際事務處



National University of Kaohsiung 國立高雄大學

FOREIGN STUDENT 2024 Fall HANDBOOK

www.nuk.edu.tw



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Important Dates 重要日程

	Event 事件	Date 日期
1	<p>★Registration Payment 註冊繳費</p> <p>Online payment sheet printing available from Feb. 1, 2024. Click Tuition fees Payment Sheet and insert your student's ID(not capitalized) and password(birthday no.) to access the system.</p>	Feb. 1- Feb. 19, 2024
2	<p>★Course Registration 選課: (Please read "Course Registration" on Page 9-13 carefully.)</p>	
	<p>-1st Online Course Selection Period:</p>	Jan. 22 (9:00) - Jan. 26 (12:00), 2024
	<p>-2nd Online Course Selection Period:</p>	Jan. 29 (12:00) - Feb. 2 (12:00), 2024
	<p>-Course Add/Drop Period:</p>	<p>Adding: Feb. 19(9:00) - Mar. 1(23:59), 2024</p> <p>Dropping: Feb. 19(9:00) - Feb. 29(23:59), 2024</p>
3	<p>★★Foreign Students Registration 國際新生註冊</p> <p>-Time 時間: 08:30-11:30 AM & 13:30-16:30 PM -Location 地點: 4th floor in Administration Building, Office of International Affairs 行政大樓四樓國際事務處</p> <p><u>Please bring items with you as follows:</u></p> <ol style="list-style-type: none"> 1. Original and photocopy of passport 護照正本及影本 2. Original verified English diploma and transcripts 英文畢業證書與成績單 及認證文件 3. Original NUK acceptance letter 入學通知書 4. 6 ID (headshot) photos of 2 inches with white background 6張2吋證件照 5. 非港澳陸生者需備「TOCFL」A2證明或華語文檢測成績相當「TOCFL」A2以上證明 Except students from Hong Kong, Macau and Mainland China should hand in the proof of A2 level on the Test of Chinese as a Foreign Language (TOCFL) or other certified Mandarin Chinese proficiency tests that equivalent to TOCFL A2 level. 	Feb. 17 (9:00~17:00), 2024
4	<p>★Health Check-up 體檢</p>	<p>依照實際入境時間安排 Arranged based on the arrival time</p>

-Time 時間:依照實際入境時間安排 Arranged based on the arrival time

-Gathering Place 集合地點: 依照實際入境時間安排

Please bring items with you as follows:

1. Original and photocopy of passport 護照正本及影本
2. 2 ID (headshot) photos of 2 inches with white background 2 張 2 吋證件照
3. 600 NT dollars for Resident Visa holder or 2600NT dollars for Visitor Visa 持居留簽證者 600 元或持旅遊簽證 2600 元
4. Please don't eat after midnight.(Including water) 體檢時間前請午夜 12 點禁食(包括水)

5 ★Orientation	依照實際入境時間安排 Arranged based on the arrival time
-Time 時間: 依照實際入境時間安排 Arranged based on the arrival time -Location 地點:依照實際入境時間安排 Arranged based on the arrival time	
6 Class start 開始上課	Feb. 19, 2024

★is mandatory, please follow this schedule. If you have any questions, please contact us by Email (jonathan916002@nuk.edu.tw Mr. Chen) or by phone (886-7-5916662) during the office hours. We do not reply after the office hours and during holidays

NUK Academic Calendar for Spring Semester 2024

(112 學年度第二學期行事曆)

National University of Kaohsiung 2023/2024 Academic Calendar Spring Semester (February 2024 – July 2024)

note : Any change to this calendar will be adjusted through legal procedures

Month Year	Week	Monthly Calendar							Event
		Sun	Mon	Tue	Wed	Thu	Fri	Sat	
Jan 2024			1	2	3	4	5	6	(1) Founding Day of the Republic of China; (5) Application deadline for withdrawing double major and minor. Application deadline for suspension; (6) Online school leaving process begins. Initial date for teachers to submit semester grades; (6-12) Final exam week
	18th	7	8	9	10	11	12	13	
		14	15	16	17	18	19	20	(15) Application for readmission/extension of suspension begins. Application for early admissions to master and doctoral students
		21	22	23	24	25	26	27	(22-26) First period of online course selection (spring semester); (26) Deadline for teachers to submit semester grades; (27-28) Power cut for maintenance of high-voltage power of whole campus
		28	29	30	31				(1/29-2/2) Second period of online course selection. Online application for credit transfer (spring semester); (31) Fall semester ends. Application deadline for thesis/dissertation oral defense (graduate students). Application deadline for readmission. Deadline for early admissions to master and doctoral students
Feb 2024						1	2	3	(1) Spring semester begins. Application for graduate degree examination begins. Application for student loan begins. Online printing of payment sheet; (3) Make-up day for Lunar New Year holidays
		4	5	6	7	8	9	10	(7) Sending out the fall semester transcripts; (8) Compensation day-off for Lunar New Year holidays; (9-14) Lunar New Year holidays
		11	12	13	14	15	16	17	(16) Check into dormitory (spring semester); (17-18) Power cut for maintenance of high-voltage power of whole campus (alternative)
	1st	18	19	20	21	22	23	24	(19) Spring semester classes begin. Deadline for paying tuition fees (spring semester). Online course adding/dropping begins. Deadline for refunding full tuition fees to students and graduates in suspension or

									discontinuance. Application for double major and minor begins (old students). Application for department/institute transfer begins. Application deadline for student loan; (20) Refunding 2/3 of tuition fees to students and graduates in suspension or discontinuance begins; (21) Qualification review of graduation requirements of fresh graduates
	2nd	25	26	27	28	29			(28) Peace Memorial Day; (29) Deadline for online course dropping
Mar 2024							1	2	(1) Deadline for online course adding. Application deadline for double major and minor. Application deadline for department/institute transfer
	3th	3	4	5	6	7	8	9	(6) 152nd University-level Teacher Review Committee
	4th	10	11	12	13	14	15	16	(14) Online printing of payment sheet of credit fees (delayed graduating students, students of the 2 years degree program, and students of the master degree program)
	5th	17	18	19	20	21	22	23	(19) Deadline for paying students insurance; (22) Sports Day rehearsal; (23) NUK Anniversary and Sports Day
	6th	24	25	26	27	28	29	30	(25) Deadline for paying credit fees of spring semester
	7th	31							
Apr 2024			1	2	3	4	5	6	(1) Deadline for refunding 2/3 of tuition fees to students and graduates in suspension or discontinuance; (2) Refunding 1/3 of tuition fees to students and graduates in suspension or discontinuance begins; (3) Compensation day-off for Sports Day and NUK Anniversary; (4) Children's Day. Tomb Sweeping Day; (5) Compensation day-off for Children's Day and Tomb Sweeping Day
	8th	7	8	9	10	11	12	13	(12) Application deadline for early graduation (spring semester)
	9th	14	15	16	17	18	19	20	(15-21) Mid-term exam week; (15) Initial date for entering the mid-term alert list. Deadline for students to renounce transfer to department
	10th	21	22	23	24	25	26	27	
	11th	28	29	30					
				1	2	3	4		

May 2024	12th	5	6	7	8	9	10	11	(5) Deadline for entering the mid-term alert list; (6-17) Application for course withdrawing;
	13th	12	13	14	15	16	17	18	(13) Deadline for refunding 1/3 of tuition fees to students and graduates in suspension or discontinuance; (14) No refund of tuition fees to students and graduates in suspension or discontinuance; (15) 153rd University-level Teacher Review Committee
	14th	19	20	21	22	23	24	25	(5/20-6/14) Online Student Evaluation of Teaching; (20-24) All-School interdepartmental tournament
	15th	26	27	28	29	30	31		(5/27-6/3) Application for summer accommodation
Jun 2024								1	(1) NUK commencement
	16th	2	3	4	5	6	7	8	(5) 154th University-level Teacher Review Committee; (7) Application deadline for diploma of English version (fresh graduates)
	17th	9	10	11	12	13	14	15	(10) Dragon Boat Festival; (14) Application deadline for withdrawing double major and minor. Application deadline for suspension
	18th	16	17	18	19	20	21	22	(17-23) Final exam week; (17) Initial date for teachers to submit semester grades. Online school leaving process begins
		23	24	25	26	27	28	29	(24) Summer accommodation begins
		30							
July 2024			1	2	3	4	5	6	
		7	8	9	10	11	12	13	(7) Deadline for teachers to submit semester grades
		14	15	16	17	18	19	20	(15) Application for readmission/extension of suspension begins; (17) Sending out the spring semester transcripts
		21	22	23	24	25	26	27	
		28	29	30	31				(31) Spring semester ends; Application deadline for thesis/dissertation oral defense (graduate students). Application deadline for readmission

Alien Resident Certificate Application Procedures for Students of Other Nationalities

申請居留證作業流程

Enter Taiwan with a resident visa.



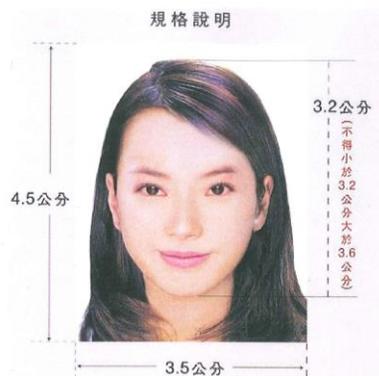
Resident visa must be exchanged for an Alien Resident Certificate(ARC) at the National Immigration Agency within **15 days**. On line apply only. <https://reurl.cc/Vj8WpZ>

Required documents:

1. Completed ARC application form
2. One 2 x 2 inch photo
3. Original and photocopy of passport and resident visa
4. Certificate of enrollment
5. Fee: Foreign student -NT\$1000/ Overseas Chinese Student-NT\$500

** (For details of photo format) :

<https://reurl.cc/8Wq9yv>



We recommend students obtain a **RESIDENT VISA** prior to entering Taiwan since **ONLY a RESIDENT VISA** holder can apply for an Alien Resident Certificate (ARC). The holder of a visitor visa may spend a lot of time changing it to a resident visa. Applicants are required to do the Type B health check-up and go to the Ministry of Foreign Affairs (MOFA) to apply for a visa change.

由於持有停留簽證者無法申請居留證 (ARC) , 我們強烈建議您先取得居留簽證 (resident

visa) 後再入台。停留簽證轉換為居留簽證之程序複雜且費時，必須先取得乙式體檢並親自至外交部轉換簽證。

Foreign Students Medical Insurance 就醫及理賠流程

新入境(在台未連續居住滿六個月)之國際學生於未能參加全民健康保險前須參加「國際學生保險」(第一學期收取 6 個月保費，約新台幣 3,000 元)。

The newly arrived students who don't live in Taiwan continuously for six months have to join the International Student Medical Insurance till they can join National Health Insurance. (the fee for the first semester is about NT\$3,000)

1. 申請條件：持有居留證在台連續居留未滿六個月，未加入全民健保之國際學生。

Eligibility：International students with the ARC for less than six months in Taiwan

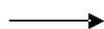
2. 加保期間：學生未加入全民健康保險前均參加此保險。依學期支付保險費。

Duration：Before you have the National Health Insurance, you have to join this medical insurance. The premium will be paid by semester.

3. 醫療理賠申請程序 Reimbursement procedure：

至診所或醫院就診

Diagnosis at the clinic or hospital



檢附收據正本 . 診斷證明. 存摺 _____

封面影印本至 OIA 統一向承保機構申請理賠

Reimbursement Application: Original receipt, diagnosis list, photocopy of bankbook cover.

Housing 住宿

【NUK Student Dormitory 高大學生宿舍】

Students must complete the check-in procedure before moving in. The official check-in date is **Feb. 15 ~ Feb. 16, 2024** for the **Fall semester**. The check-in time is between 9:00 a.m. and 5:00 p.m. If you need to move in earlier than this date, please let us know and we will arrange it for you.

1. Accommodation Fee:

學一宿舍 OA (Male Dorm) OB (Female Dorm)	NT\$7,463 per semester	
學二宿舍 OE (Male Dorm) OF (Female Dorm)	NT\$9,985 per semester	
綜合宿舍	NT\$9,710 per semester	

** (not including electricity fee **NT\$400**), and it is subject to change. You will share a room with 3 roommates.

Please notice that the following items are NOT included in NUK student dorm: Mattress, Bedding, Towels, Hairdryer/Other Electronics Appliances.

2. About check-in and check-out

Check-in Procedure:

- STEP 1: Directly go to the OIA office or get the key from the student.
- STEP 2: Pay the housing fee per semester to Cashier Division(出納組)

Check-out Procedure:

- STEP 1: Bring the **Dorm Check-Out Form(退宿申請單)** to administrator and get an official stamp for approval.
- STEP 2: Return the room key and get your key deposit back.

NUK Systems 高大學生相關系統

ID: your student No. (ex : a0925101)

Password: 8 codes of your birthday (YYYYMMDD ex: 19980101)

◇ The NUK System For Course Schedule

Please click <http://course.nuk.edu.tw/QueryCourse/EngQueryCourse.asp> to look up course schedule. for each term.

			
School Year	101	Semester	Summer
Program	Please Choose...		
Department or Institute	Please Choose...		
Instructor	Please Choose...		
Course taught in Languages	<input type="radio"/> Course taught in English <input type="radio"/> Other Languages Primary Language : Please Choose... Secondary Language : Please Choose...		
<input type="button" value="Search"/> <input type="button" value="Reset"/>			

◇ The NUK System For Course Selection

Please click <https://aca.nuk.edu.tw/english/sel/login.asp> and insert your student's ID and password to access the system.



National University of Kaohsiung

System for Course Selection

Account :	<input type="text"/>
Password :	<input type="text"/>
<input type="button" value="Login"/> <input type="button" value="Reset"/>	

◇ **The NUK Teacher's Evaluation System**

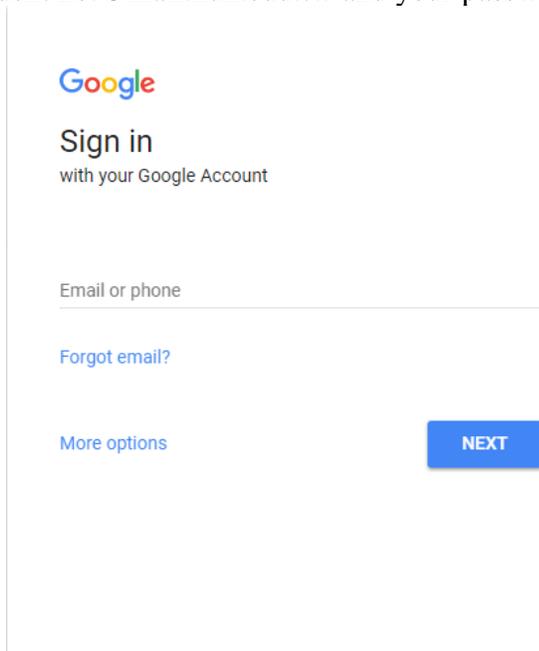
Please click <http://course.nuk.edu.tw/Inquiry/login.asp> and insert your student's ID and password to access the system.



The screenshot shows a login interface for the NUK Teacher's Evaluation System. At the top, there is a title bar with the text "國立高雄大學教學意見調查登入". Below this, there are two input fields: "學 號:" (Student ID) and "密 碼:" (Password). At the bottom, there are two buttons: "確定登入" (Confirm Login) and "重新設定" (Reset).

◇ **The NUK Student's Email Account**

Please click <https://accounts.google.com/> to access your NUK Student's Email Account. Your Email is student no. @mail.nuk.edu.tw and your password is 8 codes of your birthday.



The screenshot shows the Google Sign in page. It features the Google logo at the top, followed by the text "Sign in with your Google Account". Below this, there is an input field for "Email or phone". There are also links for "Forgot email?" and "More options". A blue "NEXT" button is positioned to the right of the "More options" link.

◇ **The NUK Student's Administrative System**

Please click <http://aca.nuk.edu.tw/Student2/login.asp> and insert your student's ID and password to access the system.



The screenshot shows the login page for the NUK Student's Administrative System. At the top, there is the National University of Kaohsiung logo and name in Chinese and English. Below this, there is the text "學生教務系統" (Student Academic System). The login form consists of two input fields: "帳號:" (Account ID) and "密碼:" (Password). At the bottom, there are two buttons: "登 入" (Login) and "重新設定" (Reset).

Course Enrollment Process 選課流程

STEP 1: 1st Online Course Selection Period – Jan. 22 (9:00) - Jan. 26 (12:00), 2024

步驟 1：網路選課第一階段初選- Jan. 22 (9:00) - Jan. 26 (12:00), 2024

請至學生選課系統登入你的學生證號及密碼，進入後請以課程表上科目代碼進行選課

Introduction of Course Selecting System

Please click this website to get in the course selecting system

<https://aca.nuk.edu.tw/ENGLISH/SEL/LOGIN.ASP>



Enter Your Account and Password then you will get in coursing selecting system



Sometimes you will see this notification,
but you just need to click 確認 (Confirming).

After that you will see this screenshot



Then you will see this screenshot



System for Course Selection

Events	Date	Remarks
Check your course program for the Curriculum Differentiation	System Opened	The regulations have been applied to the undergraduate students enrolled after Academic Year 2014.
1st Preliminary Course Selection Phase (System Closed)	2017/9/4 09:00 ~ 2017/9/8 12:00	Please refer to Online Course Selection Guidelines for the announcement date of the 1st preliminary selection results.
2nd Preliminary Course Selection Phase (System Closed)	2017/9/11 12:00 ~ 2017/9/15 12:00	Please refer to Online Course Selection Guidelines for the announcement date of the 2nd preliminary selection results.
Course Add Period	2017/9/18 09:00 ~ 2017/9/29 23:59	
Course Drop Phase (System Closed)	2017/9/18 09:00 ~ 2017/9/28 23:59	
Inquiry for Available Seats in Courses	2017/9/18 09:00 ~ 2017/9/29 23:59	Seats available in courses which were dropped on the previous day from 12 AM to 23:59 PM will open up at 12:30 noon every day at the Course Add/Drop phase.
Course Withdrawal Phase (System Closed)	2017/12/4 09:00 ~ 2017/12/15 17:00	
Inquiry for the Course Selection Results	After the Announcement of the Preliminary Selection Results	
Inquiry for the Course Selection Record	Course Drop/Add Phase	
Password Reset	--	
Logout from the Course Selection System	--	

Check your course program for the Curriculum Differentiation

It's a course selecting distribution system depends on you want to learn more about practical or theoretical knowledge. Basically, you can ignore it. If the course selecting system forces you to select, then you just need to choose it casually and send it out. You just need to skip it, if it asked you to do it again while you are logging in the course selecting system.

1st Preliminary Course Selecting Phase

You can select the course you want to take or you need to take at this stage.

2nd Preliminary Course Selecting Phase

You can add or drop course at these stage.

Course Add Period

You can add course at these stage.

Course Drop Period

You can drop course at these stage

It will show this screenshot If you click **1st Preliminary Course Selecting Phase, 2nd Preliminary Course Selecting Phase, Course Add Period, Course Drop Period**

Academic year: 106	Semester: 1	Name: M1053510 / 翁宗逸
Program: Master Degree Program	Class: M10535	Department/Institute: International Master of Business Administration
Add a course	Course selection data query	Back to the main page

Press Add a Course

Academic year: 100	Semester: 1	Student number Name: M1053510 / 黃宇迪
Program: Master Degree Program	Class: M10535	Department Institute: International Master of Business Administration
Add a course Course selection data query Back to the main page		

Degree Programs : Please select
Department/Graduate Institute : Please select
Subject : Please select

Validation code: 5445 [Regenerate the validation code!](#) [Confirm to send the course selection data](#)

Course ID	Course Name	Course Type <small>*You can change this field to elective or required according to the graduation conditions of your department.</small>
		Compulsory ▼

Select your degree of program, department and subject. Then you just need to select the subject you want to take and click the blank of Course ID the system will automatically to input the ID, Course Name and Course Type. After that, enter the validation code and click confirm button.

■ STEP 2: 2nd Online Course Selection Period - Jan. 29 (12:00) - Feb. 2 (12:00), 2024

After the 1st Online Course Selection Period, log in the online course selection system again to find out the result. You can check if any of the courses offered are still available after the first course selection period, and select the course you would like to take. Please remember to check the course selection result on the next weekday after the period.

步驟 2 : 網路選課第二階段初選 - Jan. 29 (12:00) - Feb. 2 (12:00), 2024

第一階段.第二階段初選課程係由電腦亂數選取，請務必於該選課階段截止的下一個工作天上網查閱選課結果，並可將選課結果列印存參。

■ STEP 3: Course Drop/Add Period -

Adding: Feb. 19(9:00) - Mar. 1(23:59), 2024

Dropping: Feb. 19(9:00) - Feb. 29(23:59), 2024

We strongly suggest you to go to all the classes that you wish to attend in the first two weeks and add or drop courses online. Please be aware that there is no guarantee that students will be able to enroll in all the courses they have add during this period. Please update yourself by checking news about course changes posted in the system.

*Note: If the course is full or not available then you cannot add it to your list at this stage. Please contact the lecturer of the course to get his/her approval of adding you as an additional student to the class. After the lecturer adds your student ID number in the system, you will be able to add the course to your selection list. If you have any enquiries about course selection, please contact Curriculum Section, **Division of Academic (教務處課務組)** directly (TEL:+886-7-5919564).

步驟 3：網路選課加退選階段 –

加選: Feb. 19(9:00) - Mar. 1(23:59), 2024

退選: Feb. 19(9:00) - Feb. 29(23:59), 2024

本階段退選作業所產生之缺額，學生可即時上網查詢，但不立即釋放，隔天中午 12 時統一釋放前一天退選之缺額。所選到的課程為最後結果，請密切注意學生選課系統中最新消息之課程異動資訊。查詢相關資訊請看「網際網路選課須知」。

*注意：專業課程因修課人數額滿或其他原因，無法加選時，得商請任課教師指定加選，獲任課教師同意指定加選後，同學務必自行上網選課並於加退選截止前上網確認加選之最後結果。(配合選課系統開放時間作業)。通識課程選修額滿後，原則上不接受指定加選(「中文-外僑組」除外)。如有選課上之疑問，請逕洽教務處課務組。

■ STEP 4: Confirm Course Selection Results Online -

Please go to Curriculum Section, Division of Academic(教務處課務組) to get your course selection list. It is a must that you confirm the content of the list carefully and return the list to Curriculum Section with your personal signature as a confirmation. If anything on the list needs to be corrected, please contact Curriculum Section before the deadline for this period directly.

步驟 4：確認選課結果 -

完成加退選後，請同學親自至課務組領取由教務處統一印製的選課確認單，核對簽名後請於規定期限內送回課務組，若有錯誤，應於選課期限內親至課務組辦理，逾期概不受理。該單為正式選課資料，事關同學之權益，請務必仔細核對。

【Withdrawal From Courses Selected 棄選】 : May. 6 (9:00) - May. 17 (17:00), 2024

To withdraw the courses, you should do the online application and go to Curriculum Section to apply for it no later than the deadline. Please note that the maximum courses that you are allowed to withdraw are 2. Once you withdraw a course after the Drop/Add deadline, a mark of “W” will be shown on your official academic transcript.

請同學親自至教務處課務組辦理棄選，逾期不受理。棄選至多以二科為限，且於成績單上將留有“棄選”紀錄。

■ STEP 1:

Please use your student ID number and code to log in the Online Course Selection System 學生選課系統 (<https://aca.nuk.edu.tw/english/sel/login.asp>). Click the item “棄選作業” and enter the courses that you wish to drop. Please print out the form and sign on it then **submit it to the Division of Academic Affairs**

步驟 1: 請至學生選課系統輸入學號、密碼，點選「棄選作業」並填列棄選科目，列印申請表單簽名後送教務處課務組，才完成程序。

■ STEP 2: Please submit the form to Curriculum Section.

步驟 2: 完成簽章後之申請表請親自送教務處辦理。

Surrounding of NUK 高大周邊環境介紹

■ Food

Besides the restaurants and the convenient store in the campus, the nearest areas for food are the west road (outside the College of Engineering building) and the area across the main entrance of the school. The service hours of the restaurants are as below:

First General Building B1 第一綜合教室 B1 餐廳	Mon. ~ Fri. 週一至週五	07:00~20:00
	Sat. 週六	07:00~14:00
Dormitory(OA/OB) 2F 學生第一宿舍 2F 餐廳	Mon. ~ Fri. 週一至週五	07:00~19:30
	Sat. 週六	07:00~14:00
College of Law 1F 法學院便利店	Mon. ~ Fri. 週一至週五	07:00~22:00
Family Mart/ Dorm(OE/OF) 1F 學生第二宿舍 / 全家便利商店	Mon. ~ Fri. 週一至週五	08:00~23:00
	Sat. / Sun. 週六、日	08:00~21:00

**Notice: On Mon. to Fri. afternoon, the school restaurants will also provide meal at the Library and Information Center, College of Science, Management, and Law Buildings. The amounts of the meals are limited; please pay attention to the service hours.

**貼心服務：每週一~五中午於圖書資訊館天橋下、理學院、管理學院及法學 1F 中庭，由學校餐廳提供現場便當零售服務，售完為止。

You can also take the bus (紅 R 56 A, B) to Huimin Road or Carrefour for more daily necessities. There are more delicacies in downtown Kaohsiung as well as other countryside, you can search the Internet and find out more.

Bus stops around Carrefour:

紅R 56 A → Chungshan Senior High School

紅R 56B → Lantian Road

You can also go to the Facebook fan page, which run by the students of school for more information. (Link: <https://zh-tw.facebook.com/sayhitoyummyfood>)

■ **Post Office**

If you want to go to post office, you can take (R 56 A, B) to Lan Tian Post Office (Get off at Daxue 32nd Street stop) or walk there about 15 minutes. Another choice is that you can go to Division of Central Affairs at the working time 14:00~16:00(summer/winter vacation 14:00~15:00). The division provides help like sending packages, but it is unavailable with other finance affairs. **Lan Tina Post Office:** No. 430, Lanchang Road (near Chungshan Senior High School)

■ **ATM**

You can find ATMs at the Administration Building (Land Bank) and the College of Engineering Building (Land Bank & Post Office).

■ **Health Center**

If you get hurt or feeling uncomfortable, please come to the health center and look for some help. The time schedule as below:

Items 項目	Service hours 衛生保健組服務時間		Students insurance service hours 學生團體保險服務時間	
	Day 日間	Night 夜間	Mon. / Thurs. 週一、四	Wed. 週三
Semester 學期中 (Holidays not included 不含例假日)	08:30 - 17:00	17:00 - 22:00	12:00 - 13:00	18:00 - 19:00
Vacations 寒暑假 (Holidays not included 不含例假日)	08:30 - 12:00 13:30 - 16:30	/		
Service Items 服務項目	1. Emergency medical care/ consultation 緊急傷病處理.諮詢 2. Students insurance 學生團體保險理賠 3. Health equipment borrowing 衛生保健器材借用			
Location 服務地點	Sports and Leisure Multi-Functional Building 1F Class103 體健休大樓 1 樓 103 室衛生保健組			

■ **Library and Information Center, NUK**

The Library is being very welcome among the students. Not only you can borrow the books from here, it also contains different DVDs of movies, documentaries, teaching videos, etc. The Library and Information Center provides a comfortable environment that you can enjoy reading, studying, as well as learning. The service hour is as below:

Library 圖書館	Semester 上課時間		Vacations 寒暑假期間	
	Mon. ~ Fri. 週一至週五	Sat. / Sun. 週六、日	Mon. ~ Fri. 週一至週五	Sat. / Sun. 週六、日
	8:30 ~ 22:00	8:30 ~ 17:00	8:30 ~ 17:00	Closed 休館
Medium Area 視聽欣賞區	13:30 ~ 21:30	12:30 ~ 16:30	12:30 ~ 16:30	
Study Room 自修室	8:30 ~ 23:00		Unavailable 不開放	
107/108 Computer Class 電腦教室	8:30 ~ 22:00	8:30 ~ 17:00	8:30 ~ 17:00	

備註:

1. 國定假日依規定休館。Library is closed on national holidays.

2. 本校期中、期末考前二週，自修室延長開放至晚上十二時，屆時另行公告。

Study Center closes two hours later (midnight) two weeks prior and during the exam period

For more information about the Library and other on-line resources, please check the website:
<https://lic.nuk.edu.tw/?Lang=en>

If you still had other questions about school life information, please check on-line at
<http://intro.nuk.edu.tw/life.htm>

Useful Information/Contact Information 實用資訊及聯絡電話表

Item	Link or Location
NUK International Students Facebook	https://www.facebook.com/groups/226770627374697/ 高大僑聯會 FackBook
OIA Website	https://oia.nuk.edu.tw/ (Useful links in the bottom)
NUK Website	https://www.nuk.edu.tw/?Lang=en
Bureau of Consular Affairs, MOFA	http://www.boca.gov.tw/mp?mp=2
MRT	https://www.krtc.com.tw/eng/
You bike	https://kcg.youbike.com.tw/home
Taiwan Railway	https://tip.railway.gov.tw/tra-tip-web/tip?lang=EN_US
Taiwan HSR	https://www.thsrc.com.tw/index_en.html
Scooter License	http://goo.gl/YXYxbb
Kaohsiung Buy and Trade	https://www.facebook.com/groups/KaohsiungBuyandTrade/

Useful Contact List 聯絡電話表

類別 Category	單位 Unit	聯絡電話 Phone	分機 ext.
學校單位 School Unit	總機 Operator	07-5919000~9004	
	軍訓室(24hr) Drillmaster	07-5919054	8301
	國際處 Office of International Affairs	07-5916662(Mr. Chen)	8882
	教務處 Office of Academic Affairs	07-5919038	
	總務處 Office of General Affairs	07-5919053	
	圖書資訊館 Library & Information	07-5919481	
	生輔組 Office of Life Guidance	07-5919066	8324
	學生宿舍 Student Dormitory	07-5919596	
	IMBA Program Office	07-5916281	
	高大書坊 Bookstore	07-5918495	
	校警室 Office of Campus Police	07-5919009	8690
警政單位	報警台 Police Department	110	

Public Security Unit	消防隊 Fire Station	119
	楠梓派出所 Nan-Zi P.D.	07-3653190
	右昌派出所 Yu-Chang P.D.	07-3612977
	加昌派出所 Cha-Chang P.D	07-3655961
醫療單位 Medical Treatment Unit	健仁醫院 Jian-Ren Hospital	07-3517166 07-3511119
	海軍總醫院 Armed Forces General Hospital	07-5817121 07-5812120
	長庚醫院 Chang-Gung Hospital	07-7317123 07-7312118
	榮民總醫院 Veteran Hospital	07-3422121 07-3427009
	高醫附屬醫院 Kaohsiung Medical University Hospital	07-3121101
無線電計程車/電話 Taxi/Minicab	警察局代叫計程車專線 Police-Operated Taxi Line	080001006
	夏威夷計程車行 Hawaii Taxi Company	07-5555555 (德民路 644 號)
	博愛計程車行 Boa-Ai Taxi Company	07-3613388 (後昌新路 31 號)
	佳雨無線電台 Cha-Yu Taxi Company	07-3653366 (加昌路 647 號)