

Office of International Affairs

國際事務處



# National University of Kaohsiung

## 國立高雄大學

### FOREIGN STUDENT 2024 Fall HANDBOOK

[www.nuk.edu.tw](http://www.nuk.edu.tw)



## Welcome!

Congratulations to all the international students to National University of Kaohsiung, all the faculties of the Office of International Affairs are happy to give our warm welcome.

Times Higher Education (THE) from United Kingdom recently released its ranking results of “Best Young Universities 2022: Millennials”. NUK, ranked 400-600th globally, is the only national university from Taiwan. Therefore, international students are playing importance contribution in the campus of NUK to expand the diversity of cultures, sharing ideas from the world and create higher education quality and environment of NUK. It is impressed to me that international students, including Overseas Chinese students, Exchange students, and Foreign students, all showing their eagerness and kindness to share their different culture and living experience with friends and peers at NUK. I might say that you are the proud of your family and will also be proud of NUK.

I am sure every one of you must be very excited about the new life in the following semesters. Here I would like to give advice to international students with my own experience of how to develop a creative and comfortable study in a foreign country.

First of all, Roman was not built in a day, so you need to make a plan of your study to help you reach the goal step by step before graduation. Don't take advantage to skip courses which might be difficult to you at first hand. The more you pay for the studying the more you learn for the career of your future.

Second, ask for friend's help when you need it. It will be easier to make a house with many people and experts. Try to establish lifelong friendship with friends and teachers during your studying. Friendship will ease your sadness and give you honesty advice to reach your goal successfully.

Third, education is not constrained to the classroom at NUK and I hope that you will take the opportunity to participate in the many campus events and other curricula activities that are available. Make every international student to live a happy and safe life at NUK is your responsibility. In the following semesters at NUK, senior students will help you to establish your learning process for academic courses and to guide you enjoy the life at campus of NUK. There are information of the academic curriculum and activity calendar in campus that will be helpful to make your study more successful.

Finally, I like to give my best welcome to every international student to visit office of Office of International Affairs (OIA) at any time, and wish you have a successful study at NUK and enjoy the living at the sunshine city Kaohsiung. Good luck and my best regard to all international students of NUK.

Dean of the Office of International Affairs of NUK

Hsing-Hao Wu  
August 2, 2024

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## Important Dates 重要日程

	Event 事件	Date 日期
1	★Apply Student Dormitory 申請宿舍	Aug. 16- Aug. 20, 2024
2	★Student Dormitory List 住宿申請結果公告	Aug. 27, 2024
3	★Registration Payment 註冊繳費 Online payment sheet printing available from <b>Aug. 29, 2024</b> . Click <a href="#">Tuition fees Payment Sheet</a> and insert your student's ID(not capitalized) and password(birthday no.) to access the system.	Aug. 29- Sept. 9, 2024
4	★Freshman Class Schedule : <a href="https://reurl.cc/yvyRdl">https://reurl.cc/yvyRdl</a> 新生週課表 : <a href="https://reurl.cc/yvyRdl">https://reurl.cc/yvyRdl</a> ★Please participate according to the department. 請依照系所參加。	Sept. 2- Sept. 5, 2024
5	★Course Registration 選課: (Please read "Course Registration" on <b>Page 13-16</b> carefully.)	
	-1st Online Course Selection Period:	Aug. 26-Aug. 30, 2024
	-2nd Online Course Selection Period:	Sept. 2-Sept. 6, 2024
	-Course Add/Drop Period:	Adding: Sept. 9 -Sept. 20, 2024
		Dropping: Sept. 9-Sept. 19, 2024

	<b>★★Foreign Students Registration 國際新生註冊</b>	<b>Sept. 2, 2024</b>
	-Time 時間: 09:00-12:00 AM & 13:30-17:00 PM -Location 地點: 4 <sup>th</sup> floor in Administration Building, Office of International Affairs 行政大樓四樓國際事務處 <b><u>Please bring items with you as follows:</u></b> 1. Original and photocopy of passport 護照正本及影本 2. Original verified English diploma and transcripts 英文畢業證書與成績單及認證文件 3. Original NUK acceptance letter 入學通知書 4. 6 ID (headshot) photos of <b>2 inches</b> with white background 6 張 2 吋證件照 5. 非港澳陸生者需備「TOCFL」A2 證明或華語文檢測成績相當「TOCFL」A2 以上證明 Except students from Hong Kong, Macau and Mainland China should hand in the proof of A2 level on the Test of Chinese as a Foreign Language (TOCFL) or other certified Mandarin Chinese proficiency tests that equivalent to TOCFL A2 level. 6. ARC 居留證正、影本(已在台灣者) 7. Authorization for Emergent medical care 緊急醫療家長同意書(請列印出來給家長簽名後帶來台灣) 8. National University of Kaohsiung Overseas Students Form 境外生綜合紀錄表	
	<b>★Health Check-up 體檢</b>	<b>依照實際入境時間安排 Arranged based on the arrival time</b>
7	-Time 時間: 依照實際入境時間安排 Arranged based on the arrival time -Gathering Place 集合地點: 依照實際入境時間安排 <b><u>Please bring items with you as follows:</u></b> 1. Original and photocopy of passport 護照正本及影本 2. 2 ID (headshot) photos of 2 inches with white background 2 張 2 吋證件照 3. 600 NT dollars for Resident Visa holder or 2600NT dollars for Visitor Visa(The fees depends on the actual situation)持居留簽證者 600 元或持旅遊簽證 2600 元(金額視實際項目為主) 4. Please don't eat after midnight.(Including water) 體檢時間前請午夜 12 點禁食(包括水)	
	<b>★Orientation</b>	<b>依照實際入境時間安排 Arranged based on the arrival time</b>
8	-Time 時間: 依照實際入境時間安排 Arranged based on the arrival time -Location 地點: 依照實際入境時間安排 Arranged based on the arrival time	
9	<b>Class start 開始上課</b>	<b>Sept. 9, 2024</b>

★is mandatory, please follow this schedule. If you have any questions, please contact us by Email ( [kaopeiju@nu.edu.tw](mailto:kaopeiju@nu.edu.tw) Mrs. Kao) or by phone (886-7-5916662) during the office hours. We do not reply after the office hours and during holidays

# NUK Academic Calendar for Fall Semester 2024 (113 學年度第一學期行事曆)

## National University of Kaohsiung 2024/2025 Academic Calendar

### Fall Semester ( August 2024 – January 2025)

note : Any change to this calendar will be adjusted through legal procedures

Month Year	Week	Monthly Calendar							Event
		Sun	Mon	Tue	Wed	Thu	Fri	Sat	
Aug 2024						1	2	3	(1) Fall semester begins、Application for graduate degree examination begin、Announcing updated information of 2024/2025 for freshmen on website; (3-4) Power cut for maintenance of high-voltage power of whole campus
		4	5	6	7	8	9	10	(7-8) Sending out admissions to all the freshmen except for admission via examination and placement; (10-11) Power cut for maintenance of high-voltage power of whole campus (filing)
		11	12	13	14	15	16	17	(15-16) Sending out admissions to freshmen; (15-25) Application for tuition fee waiver begins (freshmen); (16-20) Dormitory application for freshmen begins
		18	19	20	21	22	23	24	
		25	26	27	28	29	30	31	(26-30) First period of online course selection; (8/26-9/6) Online application for credit transfer (fall semester); (26) Fresh graduates online course grouping; (27) Announcement of dormitory application result; (29) Application for student loan begins、Online printing of payment sheet; (8/31-9/1) Check into the dormitory (freshmen)
Sep 2024		1	2	3	4	5	6	7	(2) Freshman entrance ceremony; (2-5) Freshmen week; (2-6) Second period of online course selection
	1st	8	9	10	11	12	13	14	(9) Fall semester classes begin、Online course adding/dropping begins、Deadline for paying tuition fees of fall semester (registration deadline)、Deadline for refunding full tuition fees to students and graduates in suspension or discontinuance、Application for double major and minor begins (old students) Application deadline for student loan、Application for student loan begins (On-the-job classes); (9-23) Application of financial support for underprivileged

									students ; ( 10 ) Refunding 2/3 of tuition fees t students and graduates in suspension or discontinuanc begins
--	--	--	--	--	--	--	--	--	--

	2nd	15	16	17	18	19	20	21	(17) Mid-Autumn Festival ; (19) Deadline for online course dropping ; (20) Deadline for online course adding 、 Application deadline for double major and minor (old students) 、 Application deadline for student loan (On-the-job classes)
	3rd	22	23	24	25	26	27	28	(25) 155th University-level Teacher Review Committee
	4th	29	30						
Oct 2024				1	2	3	4	5	(3) Online printing of payment sheet of credit fees (delayed graduating students, students of the 2 years degree program, and students of the master degree program)
	5th	6	7	8	9	10	11	12	(9) Deadline for paying students insurance; (10) <b>National Day</b>
	6th	13	14	15	16	17	18	19	(14) Deadline for paying credit fees of fall semester、 NUK Sports Carnival inauguration
	7th	20	21	22	23	24	25	26	(21) Deadline for refunding 2/3 of tuition fees to students and graduates in suspension or discontinuance; (22) Refunding 1/3 of tuition fees to students and graduates in suspension or discontinuance begins
	8th	27	28	29	30	31			
Nov 2024							1	2	(1) Application deadline for early graduation(fall semester)
	9th	3	4	5	6	7	8	9	(4-10) <b>Mid-term exam week</b> ; (4) Initial date for teachers to submit mid-term alert list
	10th	10	11	12	13	14	15	16	
	11th	17	18	19	20	21	22	23	
	12th	24	25	26	27	28	29	30	(24) Deadline for teachers to submit mid-term alert list; (11/25-12/6) Application for course withdrawing
Dec 2024	13th	1	2	3	4	5	6	7	(1-8) Application for tuition fee waiver begins (spring semester); (2) Deadline for refunding 1/3 of tuition fees to students and graduates in suspension or discontinuance; (3) No refund of tuition fees to students and graduates in suspension or discontinuance; (4) 156th University-level Teacher Review Committee



	14th	8	9	10	11	12	13	14	(12/9-1/3) Online evaluation of teaching
	15th	15	16	17	18	19	20	21	(16-20) Application for winter dormitory
	16th	22	23	24	25	26	27	28	(25) 157th University-level Teacher Review Committee; (27) Application deadline for diploma of English version (fresh graduates)
	17th	29	30	31					
Jan 2025					1	2	3	4	(1) Founding Day of the Republic of China; (3) Application deadline for withdrawing double major and minor、Application deadline for suspension
	18th	5	6	7	8	9	10	11	(6-12) <b>Final exam week</b> (6) Online school leaving process begins、Initial date for teachers to submit semester grades
		12	13	14	15	16	17	18	(15)Application for readmission/extension of suspension begins、Application for early admissions to master and doctoral students; (18-19) Power cut for maintenance of high-voltage power of whole campus
		19	20	21	22	23	24	25	(20-24) First period of online course selection (spring semester)、Online application for credit transfer (freshmen and transfer students); (24) Online printing of payment sheet、Application for student loan begins; (25-26) Power cut for maintenance of high-voltage power of whole campus (filing)
		26	27	28	29	30	31		(27-31) <b>Lunar New Year holidays</b> ; (31) Fall semester ends、Application deadline for thesis/dissertation oral defense (graduate students)

Academic Calendar Download

<https://sec.nuk.edu.tw/p/412-1002-596.php?Lang=en>

## Alien Resident Certificate Application Procedures for Students of Other Nationalities 申請居留證作業流程

Enter Taiwan with a **resident visa**.



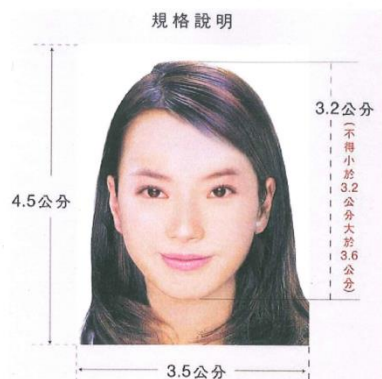
Resident visa must be exchanged for an Alien Resident Certificate(ARC) at the National Immigration Agency within **30 days**. On line apply only. <https://reurl.cc/Vj8WpZ>

### Required documents:

1. Completed ARC application form
2. One 2 x 2 inch photo
3. Original and photocopy of passport and resident visa
4. Certificate of enrollment
5. Fee: Foreign student -NT\$1000/ Foreign Student-NT\$500

\*\*(For details of photo format) :

<https://reurl.cc/8Wq9yy>



We recommend students obtain a **RESIDENT VISA** prior to entering Taiwan since **ONLY a RESIDENT VISA holder can apply for an Alien Resident Certificate (ARC)**. The holder of a visitor visa may spend a lot of time changing it to a resident visa. Applicants are required to do the Type B health check-up and go to the Ministry of Foreign Affairs (MOFA) to apply for a visa change.

由於持有停留簽證者無法申請居留證 ( ARC )，我們強烈建議您先取得居留簽證 ( resident visa ) 後再入台。停留簽證轉換為居留簽證之程序複雜且費時，必須先取得乙式體檢並親自至外交部轉換簽證。

## Foreign Students Medical Insurance 就醫及理賠流程

新入境(在台未連續居住滿六個月)之國際學生於未能參加全民健康保險前須參加「國際學生保險」(第一學期收取 6 個月保費，約新台幣 3,000 元)。

The newly arrived students who don't live in Taiwan continuously for six months have to join the International Student Medical Insurance till they can join National Health Insurance. (the fee for the first semester is about NT\$3,000)

1. 申請條件：持有居留證在台連續居留未滿六個月，未加入全民健保之國際學生。

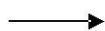
Eligibility：International students with the ARC for less than six months in Taiwan

2. 加保期間：學生未加入全民健康保險前均參加此保險。依學期支付保險費。

Duration：Before you have the National Health Insurance, you have to join this medical insurance. The premium will be paid by semester.

3. 醫療理賠申請程序 Reimbursement procedure：

至診所或醫院就診  
Diagnosis at the clinic or hospital



檢附：

1. 收據正本
2. 診斷證明書正本
3. 存摺封面影印本

至 **OIA** 統一向承保機構申請理賠

Reimbursement Application:

1. Original receipt
2. diagnosis list
3. photocopy of bankbook cover
4. copy of ARC

## Housing 住宿

### 【NUK Student Dormitory 高大學生宿舍】

※Application Online, please refer to 【 English version of the application of housing website: [on-campus housing application system](#) 】

※申請方式：線上申請，詳情請參考本校宿舍專區：<https://sa.nuk.edu.tw/p/412-1009-2794.php?Lang=zh-tw>

※申請時間：2024/8/16 08:00 – 8/20 23:59

**The application period is Aug. 16 ~ Aug. 20, 2024**

Students must complete the check-in procedure before moving in. The official check-in date is **Aug. 31 ~ Sept. 1, 2024** for the Fall semester but for the foreign Student, you can move in from Aug.29. The check-in time is between 9:00 a.m. and 5:00 p.m. If you need to move in earlier than this date, please let us know and we will arrange it for you.

#### 1. Accommodation Fee:

##### 學一宿舍

OA (Male Dorm)  
OB (Female Dorm)

NT\$7,463 per semester



##### 學二宿舍

OE (Male Dorm)  
OF (Female Dorm)

NT\$9,985 per semester



##### 綜合宿舍

NT\$9,710 per semester



\*\* (not including electricity fee **NT\$400**), and it is subject to change. You will share a room with 3 roommates.

Please notice that the following items are NOT included in NUK student dorm: Mattress, Bedding, Towels, Hairdryer/Other Electronics Appliances.

## 2. About check-in and check-out

### Check-in Procedure:

- STEP 1: Directly go to the OIA office or get the key from the student.
- STEP 2: Pay the housing fee per semester to Cashier Division(出納組)

### Check-out Procedure:

- STEP 1: Bring the **Dorm Check-Out Form(退宿申請單)** to administrator and get an official stamp for approval.
- STEP 2: Return the room key and get your deposit back.

## NUK Systems 高大學生相關系統

**ID: your student No. (ex : a0925101)**

**Password: 8 codes of your birthday (YYYYMMDD ex: 19980101)**

### ◇ 課程查詢系統 The NUK System For Course Schedule

網址：<https://course.nuk.edu.tw/QueryCourse/QueryCourse.asp>

Please click <http://course.nuk.edu.tw/QueryCourse/EngQueryCourse.asp> to look up course schedule. for each term.

			
School Year	101	Semester	Summer
Program	Please Choose...		
Department or Institute	Please Choose...		
Instructor	Please Choose...		
Course taught in Languages	<input type="radio"/> Course taught in English <input type="radio"/> Other Languages Primary Language : Please Choose... Secondary Language : Please Choose...		
<input type="button" value="Search"/> <input type="button" value="Reset"/>			

### ◇ 選課系統 The NUK System For Course Selection

網址：<https://course.nuk.edu.tw/Sel/login.asp>

Please click <https://aca.nuk.edu.tw/english/sel/login.asp> and insert your student's ID and password to access the system.



National University of Kaohsiung

## System for Course Selection

Account :	<input type="text"/>
Password :	<input type="password"/>
<input type="button" value="Login"/> <input type="button" value="Reset"/>	

### ◇ 教學意見調查系統 The NUK Teacher's Evaluation System

網址：[https://webaps.nuk.edu.tw/inquiry\\_student/User\\_Login.aspx](https://webaps.nuk.edu.tw/inquiry_student/User_Login.aspx)

Please click <http://course.nuk.edu.tw/Inquiry/login.asp> and insert your student's ID and password to access the system.

國立高雄大學教學意見調查登入

學 號:

密 碼:

### ◇ 學生電子信箱 The NUK Student's Email Account

每位入學學生皆有一個電子信箱，信箱帳號為「學號@mail.nuk.edu.tw」，例如：[a1061108@mail.nuk.edu.tw](mailto:a1061108@mail.nuk.edu.tw)，密碼則是生日，請由此登入：<https://accounts.google.com/>，本校會藉此信箱聯繫各位，因此一定要定時查看。

Please click <https://accounts.google.com/> to access your NUK Student's Email Account. Your Email is student no.@mail.nuk.edu.tw and your password is 8 codes of your birthday.



Sign in

with your Google Account

Email or phone

[Forgot email?](#)

[More options](#)

NEXT

◇ 學生教務系統 The NUK Student's Administrative System

網址：<http://aca.nuk.edu.tw/Student2/login.asp>

Please click <http://aca.nuk.edu.tw/Student2/login.asp> and insert your student's ID and password to access the system.



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學生教務系統

帳號：	<input type="text"/>
密碼：	<input type="password"/>
<input type="button" value="登入"/> <input type="button" value="重新設定"/>	

- 歡迎自本校網站點選上方「學生」，以瀏覽更多學生相關系統及資訊，亦可自國際處網站觀看境外生相關訊息。

本校網站：<https://www.nuk.edu.tw/>

本校網站學生專區：<https://www.nuk.edu.tw/p/412-1000-654.php?Lang=zh-tw>

國際處網站：<https://dia.nuk.edu.tw/>

## Course Enrollment Process 選課流程

- 請參考本校選課專區 ( <https://www.nuk.edu.tw/p/412-1000-1215.php?Lang=zh-tw> ) 說明，登入學生選課系統 ( <https://course.nuk.edu.tw/Sel/login.asp> ) 進行選課。
- 英文版學生選課系統操作指南 [system of course selection English version operating manual](#)  
Enter Your Account and Password then you will get in coursing selecting system
- STEP 1: **1st Online Course Selection Period – Aug. 26 (9:00) - Aug. 30 (12:00), 2024**

步驟 1：網路選課第一階段初選- **Aug. 26 (9:00) - Aug. 30 (12:00), 2024**

請至學生選課系統登入你的學生證號及密碼，進入後請以課程表上科目代碼進行選課

**Please click this website to get in the course selecting system**

<https://aca.nuk.edu.tw/ENGLISH/SEL/LOGIN.ASP>

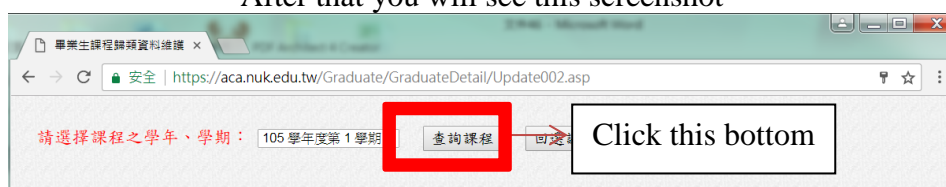


Enter Your Account and Password then you will get in coursing selecting system



Sometimes you will see this notification,  
but you just need to click 確定(Confirming).

After that you will see this screenshot





Then you will see this screenshot



### System for Course Selection

Events	Date	Remarks
<a href="#">Check your course program for the Curriculum Differentiation</a>	System Opened	The regulations have been applied to the undergraduate students enrolled after Academic Year 2014.
1st Preliminary Course Selection Phase (System Closed)	2017/9/4 09:00 ~ 2017/9/8 12:00	Please refer to <a href="#">Online Course Selection Guidelines</a> for the announcement date of the 1st preliminary selection results.
2nd Preliminary Course Selection Phase (System Closed)	2017/9/11 12:00 ~ 2017/9/15 12:00	Please refer to <a href="#">Online Course Selection Guidelines</a> for the announcement date of the 2nd preliminary selection results.
<a href="#">Course Add Period</a>	2017/9/18 09:00 ~ 2017/9/29 23:59	
Course Drop Phase (System Closed)	2017/9/18 09:00 ~ 2017/9/28 23:59	
<a href="#">Inquiry for Available Seats in Courses</a>	2017/9/18 09:00 ~ 2017/9/29 23:59	Seats available in courses which were dropped on the previous day from 12 AM to 23:59 PM will open up at 12:30 noon every day at the Course Add/Drop phase.
Course Withdrawal Phase (System Closed)	2017/12/4 09:00 ~ 2017/12/15 17:00	
<a href="#">Inquiry for the Course Selection Results</a>	After the Announcement of the Preliminary Selection Results	
<a href="#">Inquiry for the Course Selection Record</a>	Course Drop/Add Phase	
<a href="#">Password Reset</a>	--	
<a href="#">Logout from the Course Selection System</a>	--	

### Check your course program for the Curriculum Differentiation

It's a course selecting distribution system depends on you want to learn more about practical or theoretical knowledge. Basically, you can ignore it. If the course selecting system forces you to select, then you just need to choose it casually and send it out. You just need to skip it, if it asked you to do it again while you are logging in the course selecting system.

#### 1<sup>st</sup> Preliminary Course Selecting Phase

You can select the course you want to take or you need to take at this stage.

#### 2<sup>nd</sup> Preliminary Course Selecting Phase

You can add or drop course at these stage.

#### Course Add Period

You can add course at these stage.

#### Course Drop Period

You can drop course at these stage

It will show this screenshot If you click **1<sup>st</sup> Preliminary Course Selecting Phase, 2<sup>nd</sup> Preliminary Course Selecting Phase, Course Add Period, Course Drop Period**

Academic year: 106	Semester: 1	Name: M1053510 / 黃宗達
Program: Master Degree Program	Class: M10535	Department/Institute: International Master of Business Administration
<a href="#">Add a course</a>   <a href="#">Course selection data query</a>   <a href="#">Back to the main page</a>		

## Press Add a Course

Academic year: 100	Semester: 1	Student number Name: M1053510 / 蔡宇通
Program: Master Degree Program	Class: M10535	Department Institute: International Master of Business Administration
<a href="#">Add a course</a>   <a href="#">Course selection data query</a>   <a href="#">Back to the main page</a>		

Degree Programs : Please select
Department/ Graduate Institute : Please select
Subject : Please select

Validation code: 5445 [\[Regenerate the validation code\]](#) [Confirm to send the course selection data](#)

Course ID	Course Name	Course Type
		*You can change this field to elective or required according to the graduation conditions of your department.
		Compulsory ▼
		Compulsory ▼
		Compulsory ▼
		Compulsory ▼
		Compulsory ▼
		Compulsory ▼
		Compulsory ▼
		Compulsory ▼
		Compulsory ▼
		Compulsory ▼

Select your degree of program, department and subject. Then you just need to select the subject you want to take and click the blank of Course ID the system will automatically to input the ID, Course Name and Course Type. After that, enter the validation code and click confirm button.

### ■ STEP 2: 2nd Online Course Selection Period - Sept. 2 (12:00) - Sept. 6 (12:00), 2024

After the 1st Online Course Selection Period, log in the online course selection system again to find out the result. You can check if any of the courses offered are still available after the first course selection period, and select the course you would like to take. Please remember to check the course selection result on the next weekday after the period.

步驟 2：網路選課第二階段初選 - Sept. 2 (12:00) - Sept. 6 (12:00), 2024

第一階段.第二階段初選課程係由電腦亂數選取，請務必於該選課階段截止的下一個工作天上

網查閱選課結果，並可將選課結果列印存參。

### ■ STEP 3: Course Drop/Add Period -

**Adding: Sept. 9(9:00) - Sept. 20(23:59), 2024**

**Dropping: Sept. 9(9:00) - Sept. 19(23:59), 2024**

We strongly suggest you to go to all the classes that you wish to attend in the first two weeks and add or drop courses online. Please be aware that there is no guarantee that students will be able to enroll in all the courses they have add during this period. Please update yourself by checking news about course changes posted in the system.

\*Note: If the course is full or not available then you cannot add it to your list at this stage. Please contact the lecturer of the course to get his/her approval of adding you as an additional student to the class. After the lecturer adds your student ID number in the system, you will be able to add the course to your selection list. If you have any enquiries about course selection, please contact Curriculum Section, **Division of Academic (教務處課務組)** directly (TEL:+886-7-5919564).

步驟 3：網路選課加退選階段 –

**加選: Sept. 9(9:00) - Sept. 20(23:59), 2024**

**退選: Sept. 9(9:00) - Sept. 19(23:59), 2024**

本階段退選作業所產生之缺額，學生可即時上網查詢，但不立即釋放，隔天中午 12 時統一釋放前一天退選之缺額。所選到的課程為最後結果，請密切注意學生選課系統中最新消息之課程異動資訊。查詢相關資訊請看「網際網路選課須知」。

\*注意：專業課程因修課人數額滿或其他原因，無法加選時，得商請任課教師指定加選，獲任課教師同意指定加選後，同學務必自行上網選課並於加退選截止前上網確認加選之最後結果。(配合選課系統開放時間作業)。通識課程選修額滿後，原則上不接受指定加選(「中文-外僑組」除外)。如有選課上之疑問，請逕洽教務處課務組。

■ **STEP 4: Confirm Course Selection Results Online -**

Please go to Curriculum Section, Division of Academic(教務處課務組) to get your course selection list. It is a must that you confirm the content of the list carefully and return the list to Curriculum Section with your personal signature as a confirmation. If anything on the list needs to be corrected, please contact Curriculum Section before the deadline for this period directly. This form is the official course selection information, which concerns the rights and interests of the students. Please be sure to verify it carefully.

步驟 4：確認選課結果 -

完成加退選後，請同學親自至課務組領取由教務處統一印製的選課確認單，核對簽名後請於規定期限內送回課務組，若有錯誤，應於選課期限內親至課務組辦理，逾期概不受理。該單為正式選課資料，事關同學之權益，請務必仔細核對。

## Surrounding of NUK 高大周邊環境介紹

### 飲食 Food

#### 1. 校內飲食 food in campus:

學校設有餐廳提供各式餐點販售 NUK has the school restaurants which provide a variety of meals.

#### 2. 校外飲食 food out of campus:

大學西路靠近工學院附近有幾家小吃店及學校周圍主要道路上也有一些店。The nearest areas for food are the west road (outside the College of Engineering building) and the area across the main entrance of the school.

#### 3. 附近超市 supermarket nearby

- 全聯福利中心藍昌店 <https://goo.gl/maps/tjR2yD8c2jhp5J6w6>
- 家樂福楠梓店 <https://goo.gl/maps/Z6oejyLaTqW2roce6>

### 交通 transportation:

- 租用腳踏車 rent bike：校區設有 Youbike 2.0 多個租借站，借用方式請參閱：  
<https://www.youbike.com.tw/region/main/rent-way/single/>（校園開放汽車、腳踏車、行人通行，禁行機車，含大型重型機車）
- 公車 bus：校園周圍有多個公車站牌
- 捷運 MRT：本校鄰近楠梓加工區站等捷運站 <https://www.krtc.com.tw/>
- 校園地圖 NUK map:





## 其他 others

### 1. 郵局 Post Office :

- 高雄大學郵局(學生活動中心 1 樓)：服務時間 08:30-12:15 13:00-16:30。

[https://www.post.gov.tw/post/internet/location/index\\_post.jsp?prsb\\_no=004265-2](https://www.post.gov.tw/post/internet/location/index_post.jsp?prsb_no=004265-2)

### 2. ATM：位於行政大樓 1F (土地銀行) 及工學院 1F (土地銀行和郵局)。You can find ATMs at the Administration Building (Land Bank) and the College of Engineering Building (Land Bank & Post Office) .

### 3. 校內健康中心 Health Center

### 4. 身體若有不適，可以前往本校衛生保健組。If you get hurt or feeling uncomfortable, please come to the health center and look for some help. The time schedule as below:

5.

Items 項目	Service hours 衛生保健組服務時間
Date/time 日期時間	Day 日間
Semester 學期中 (Holidays not included 不含例假日)	08:30 - 17:00
Vacations 寒暑假 (Holidays not included 不含例假日)	08:30 - 12:00 13:30 - 17:00
Service Items 服務項目	<ol style="list-style-type: none"> <li>1. Emergency medical care 緊急傷病處理</li> <li>2. Students insurance 學生團體保險理賠</li> <li>3. Health equipment borrowing 衛生保健器材借用</li> <li>4. Health Education Consultation 衛教諮詢</li> </ol>
Location 服務地點	Sports and Leisure Multi-Functional Building 1F Class103 體健休大樓 1 樓 103 室衛生保健組

## 6. 圖書資訊館 Library and Information Center

圖資館提供借書、借 DVD 服務，也提供舒適環境供學生閱覽，更多資訊請參考：  
<https://lic.nuk.edu.tw/?Lang=zh-tw> 開放時間如下：

The Library is being very welcome among the students. Not only you can borrow the books from here, it also provides different DVDs of movies, documentaries, teaching videos, etc. The Library and Information Center has a comfortable environment that you can enjoy reading, studying, as well as learning. For more information about the Library and other on-line resources, please check the website: <https://lic.nuk.edu.tw/?Lang=en> The service hour is as below:

	學期開學期間		寒暑假期間	
	週一至週五	週六及週日	週一至週五	週六及週日
圖書館 (2-5 樓)	08:30 ~ 22:00	08:30 ~ 17:00	08:30 ~ 17:00	休館
視聽欣賞區 (3 樓)	13:30 ~ 21:30	12:30 ~ 16:30	12:30 ~ 16:30	
自修室 (1 樓)	08:30 ~ 23:00 (18:00 至 23:00 實施門禁刷卡管制)		不開放	
107/108 電腦教室 (1 樓)	08:30 ~ 22:00	08:30 ~ 17:00	08:30 ~ 17:00	

備註：

1. 自 109 學年度第 2 學期(110.2.22)起 1 樓自修室開學期間延長至晚上 11 時，惟晚上 6 時至 11 時實施門禁管制，僅提供校內教職員生刷卡入內（本校校友可持原學生證至 2 樓刷卡入館自修至晚上 10 時）。
2. 因應本校節電計畫，3 樓視聽欣賞區開放時間請依本館公告時間為準。
3. 國定假日依規定休館。
4. 本校期中考、期末考前二週，1 樓自修室延長開放至晚上 12 時，屆時另行公告。

	During Semester		Summer and Winter Break	
	Mon-Fri	Sat-Sun	Mon-Fri	Sat-Sun
Library	8:30 ~ 22:00	8:30 ~ 17:00	8:30 ~ 17:00	Closed
Audio-Visual Area	13:30 ~ 21:30	12:30 ~ 16:30	12:30 ~ 16:30	
Study Center	8:30 ~ 23:00		Closed	
107/108 Computer Rooms	8:30 ~ 22:00	8:30 ~ 17:00	8:30 ~ 17:00	

1.In response to power-saving plan, the Audio-Visual Area's open hours are announced accordingly.

2.Library is closed on national and school holidays.

3.From two weeks before the mid-term and final-term exams, the Study Center's close time extends from 23:00 to 24:00 until the exams end.



## Useful Information/Contact Information 實用資訊及聯絡電話表

Item	Link
高大僑聯會 Facebook NUK International Students Facebook	<a href="https://www.facebook.com/groups/226770627374697/">https://www.facebook.com/groups/226770627374697/</a>
國際處網站 OIA Website	<a href="https://dia.nuk.edu.tw/">https://dia.nuk.edu.tw/</a>
高大網頁 NUK Website	<a href="https://www.nuk.edu.tw/">https://www.nuk.edu.tw/</a> <a href="https://www.nuk.edu.tw/?Lang=en">https://www.nuk.edu.tw/?Lang=en</a> (English version)
外交部領事事務局 Bureau of Consular Affairs, MOFA	<a href="http://www.boca.gov.tw/mp?mp=2">http://www.boca.gov.tw/mp?mp=2</a>

電話表 Useful Contact List

類別 Category	單位 Unit	聯絡電話 Phone
學校單位 School Unit	總機 Operator	07-5919000~9004
	校安中心 (24hr) School Security Center	07-5917885
	國際處 Office of International Affairs	07-5916662 07-5919065
	教務處 Office of Academic Affairs	07-5919747
	總務處 Office of General Affairs	07-5919090
	圖書資訊館 Library & Information center	07-5919123
	生輔組 Office of Life Guidance	07-5919060
	學生宿舍 Student Dormitory	07-5919596
	高大書坊 Bookstore	07-5918495
	校警室 Office of Campus Police	07-5919009
警政單位 Public Security Unit	報警 Police	110
	消防隊 Fire Station	119
	楠梓派出所 Nan-Zi P.D.	07-3511145
	右昌派出所 Yu-Chang P.D.	07-3612977
	加昌派出所 Cha-Chang P.D.	07-3651448

醫療單位 Medical Treatment Unit	健仁醫院 Jian-Ren Hospital	07-3517166
	海軍總醫院 Armed Forces General Hospital	07-5817121
無線電計程 車/電話 Taxi/Minicab	警察局代叫計程車專線 Police-Operated Taxi Line	0800-001006
	夏威夷計程車行 Hawaii Taxi Company	07-5555555 (德民路 644 號)
	博愛計程車行 Boa-Ai Taxi Company	07-3613388 (後昌新路 31 號)
	佳雨無線電台 Cha-Yu Taxi Company	07-3545555 (加昌路 647 號)